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9 December 1964

MEMORANDUM FOR: Chief, Operations School/OTR

SUBJECT : Time Schedule - Support Services/JOTP Course No. 1

In response to your query of 8 December, we are proposing the following tentative schedule governing administrative preparations for the First Support Services/JOTP Course:

To 24 Dec	Chief Instructor prepares draft of schedule and outline of comprehensive problem.
28 - 31 Dec	Initial Draft of course schedule completed and reproduced, copies distributed to O/DTR and participating components. Basic outline of comprehensive problem completed.
7 Jan	Conference - DTR's Conference Room. Discussion of course objectives, schedule, comprehensive problem, and handling of students. Participants: DTR, DDTR, C/JOTP, C/OS/TR, CH/OS/TR, Chief Instructor, Instructors or Training Coordinators of participating components.
18 Jan	Final Draft of course schedule completed and reproduced, copies distributed to O/DTR and participating components with request for auditors.
25 Jan	Course Begins

DDG	1	REV DATE	1-2-82	BY	006199
ORIG COMP	=	OPI	4	TYPE	01
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JUST	22	NEXT REV	2012	AUTH:	NS 12-2

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

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25 Jan - 4 Feb	Phase I Introduction
4 Feb - 15 Mar	Phase II Support Functions Instruction
16 - 18 Mar	Phase III Comprehensive Problem
19 Mar	Course Ends

(Signed

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Chief, Headquarters Training

Distribution:

Orig & 1 - G/OS/TR *DDTR*  
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